

<p style="text-align: center;"><b>FINAL ACTION MEMO</b>  <b>Planning Commission Work Session Meeting of March 26, 2024</b></p>	
<b><u>AGENDA ITEM/ACTION</u></b>	<b><u>FOLLOW-UP ACTION</u></b>
<p>1. <b>Call to Order.</b></p> <ul style="list-style-type: none"> <li>• Meeting called to order at 6:00 p.m. by Chair Missel.</li> <li>• PC members present were Mr. Bivins; Mr. Clayborne; Mr. Missel; Mr. Murray; Ms. Firehock; Mr. Carrazana; and Mr. Moore.</li> <li>• Staff members present were: Michael Barnes, Lea Brumfield, Bart Svoboda, Francis MacCall; Andy Herrick, and Carolyn Shaffer</li> </ul>	
<p>2. <b>Other Matters Not Listed on the Agenda from the Public.</b></p> <p><b>Action:</b> On motion of Commissioner Clayborne, seconded by Commissioner Murray, the Planning Commission approved amending the meeting agenda to add “Other Matters Not Listed on the Agenda from the Public” by a vote of 7:0.</p>	
<p>3. <b>Consent Agenda:</b>  Approval of Minutes for March 12, 2024.</p> <p><b>Action:</b> On motion of Commissioner Claybourne, seconded by Commissioner Bivins, the Planning Commission approved the minutes of the March 12, 2024, meeting by a vote of 7:0.</p>	<u>Clerk:</u> Post to website
<p>4. <b>Work Session</b></p> <p>4a. <b>ZTA202200002 Zoning Modernization Phase 1</b>  Work session to present draft Articles 3 and 10 of the Zoning Ordinance Modernization project, encompassing Applications and Permits and Nonconformities. Staff sought general feedback from the Planning Commission on the proposed Articles, and outlined the remaining steps of Phase 1 of the project and the initial steps of Phase 2 of the project.  (Lea Brumfield)</p>	<u>Clerk:</u> None
<p>5. <b>Committee Reports:</b>  <b>Commissioner Moore:</b> provided an update on MPO Citizens Transportation Committee meeting.</p> <p><b>Commissioner Murray:</b> provided an update on Crozet Community Advisory Committee meeting.</p>	<u>Clerk:</u> None.

<p><b>Commissioner Carrazana:</b> provided an update on MPO Tech Committee meeting.</p> <p><b>Commissioner Firehock:</b> provided an update on Historic Preservation Committee meeting.</p> <p><b>Commissioner Missel:</b> provided an update on Pantops and 5<sup>th</sup> &amp; Avon Community Advisory Committee meeting.</p>	
<p>6. <b>Review of Board of Supervisors Meeting:</b> Mr. Barnes reviewed the March 13, March 20, and March 25, 2024 Board of Supervisors meetings.</p>	<u>Clerk:</u> None.
<p>7. <b>AC44 Update.</b> Mr. Barnes provided an update.</p>	<u>Clerk:</u> None.
<p>8. <b>Old Business:</b></p>	<u>Clerk:</u> None.
<p>9. <b>New Business:</b> Commissioner Bivins asked if anyone else had received the postcards from Crozet.</p>	<u>Clerk:</u> None.
<p>10. <b>Items for follow-up</b></p>	<u>Clerk:</u> None.
<p><b>Adjournment:</b> Adjourn to April 9, 2024, at 6:00 p.m. The meeting adjourned at 8:30 p.m.</p>	